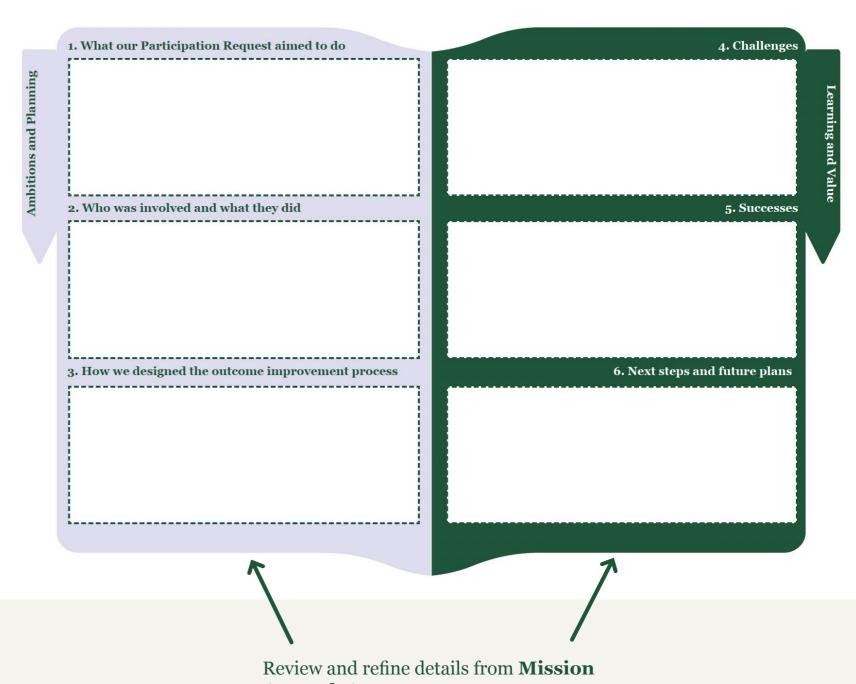# Real-time Report

Good for creating, sharing, and logging your community group's accounts of the Participation Request and the outcome improvement process.

Real-time Report can be used to embed ongoing evaluation and reflection during the outcome improvement process, with community groups completing a report at each stage of the process to capture their experience and thoughts.

Participants in Social Studios highlighted the lack of opportunity for community groups to submit a formal report, and how this can contribute to an imbalance of power within Participation Requests.

You could build in time to engage with Real-time Report when co-designing your outcome improvement process using **Cooperate to Innovate**.

You could ask the public service authority to also complete a 'reciprocal' Real-time Report to see the extent to which your experiences and evaluations are aligned.

Upload Real-time Report to the PR Portal to document and share your experiences and outcomes publicly.

Ambitions and Planning

Learning and Value

1. What our Participation Request aimed to do

4. Challenges

2. Who was involved and what they did

5. Successes

3. How we designed the outcome improvement process

6. Next steps and future plans

Review and refine details from **Mission Control**, **Cooperate to Innovate**, **Steps to Success**, and **Measuring Progress** to populate Real-time Report.

1. What our Participation Request aimed to do

2. Who was involved and what they did

3. How we designed the outcome improvement process

4. Challenges

5. Successes

6. Next steps and future plans