

Recommended Use Time  
**60 mins**

# Forum Formula

Good for shaping the format and content of your Outcomes and Impact Forum and for planning how to bring these together for the event.

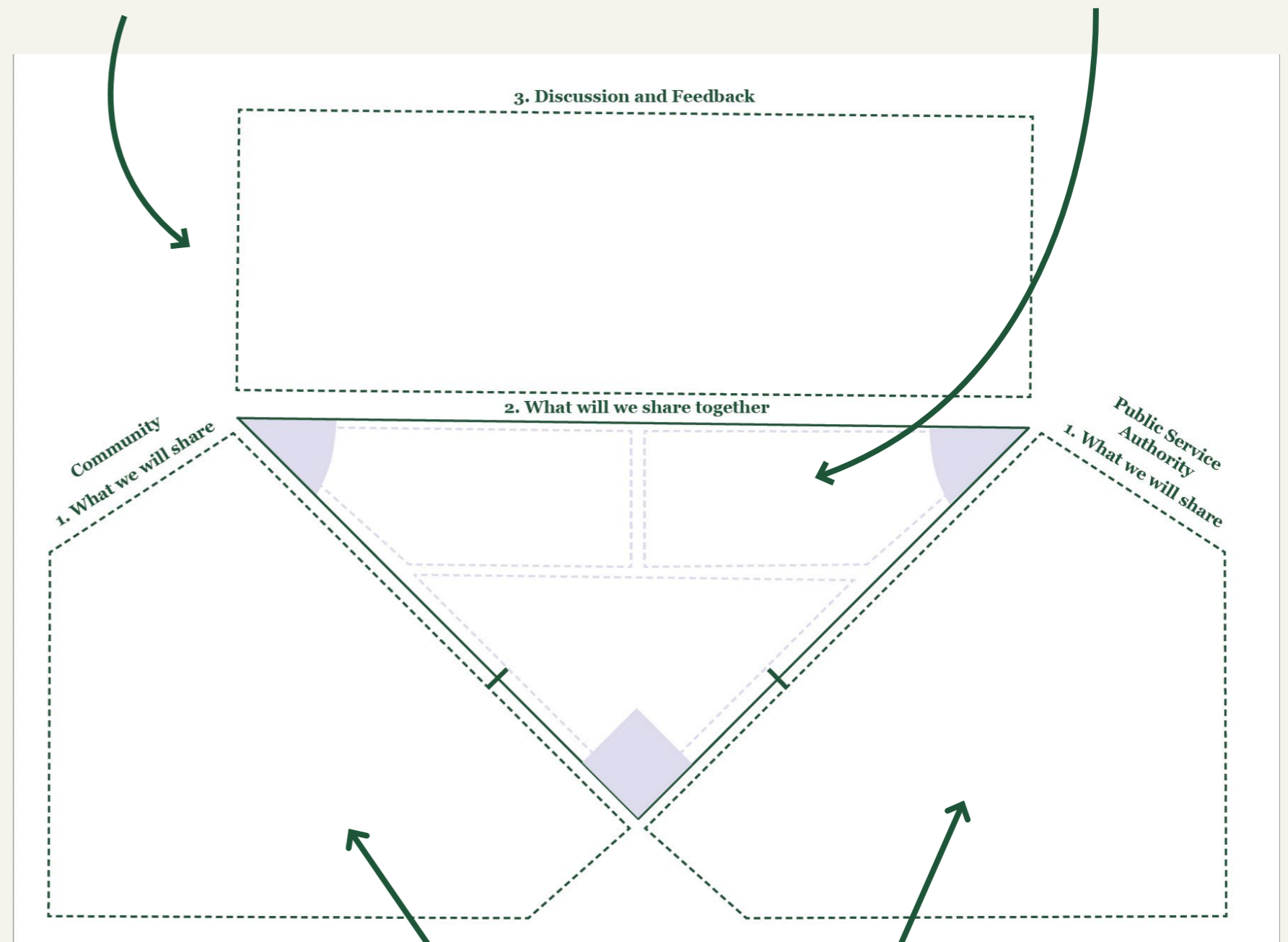
An Outcomes and Impact Forum could be held at the midpoint and at the end of your outcome improvement process to share progress with external people, community groups, and organisations and capture their reflections and feedback.

Forum Formula can be used by community groups and public service authorities to map out the components of their forum and develop productive ways to initiate dialogue and debate with attendees.

To promote the Forum use the **Forum Poster**.

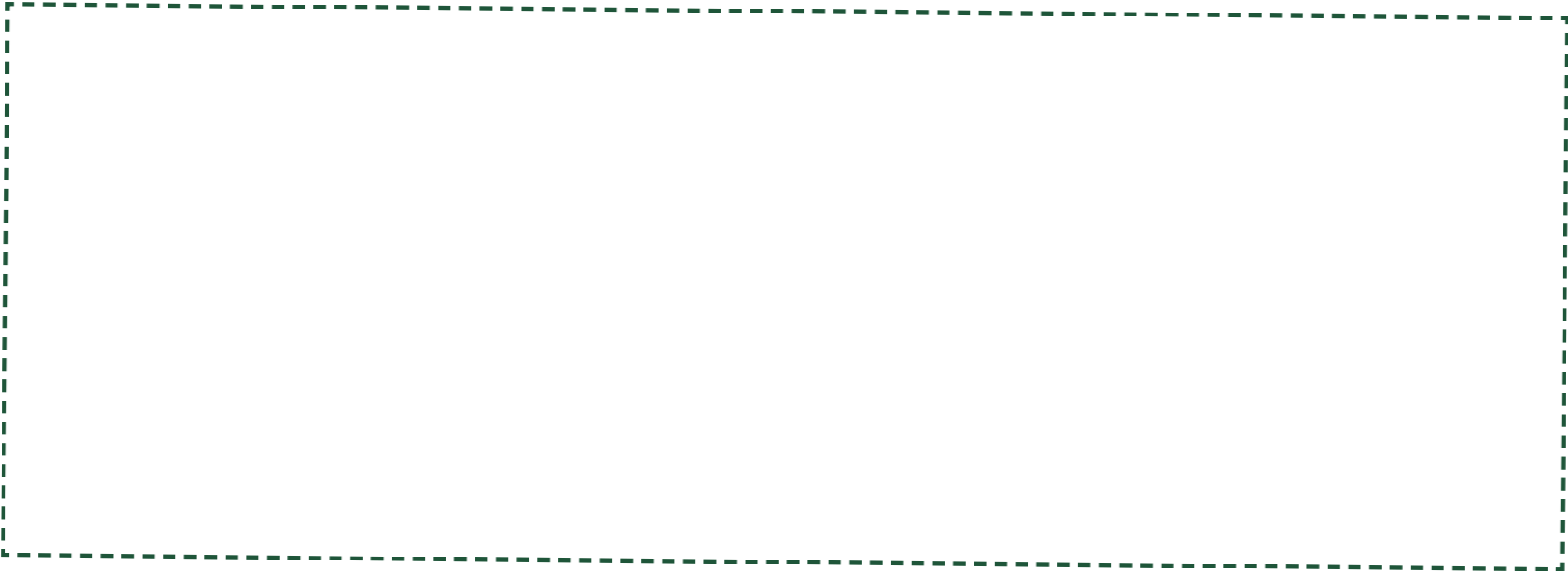
How will you structure the discussion with attendees?  
Will this be part of a question and answer session or could you facilitate breakout group discussions?  
Can you define evaluation questions or criteria to use?

Use these spaces to consider where the information you present overlaps: will you deliver separate or shared accounts? Could you feed in your reflections from the **Real-time Report** here?

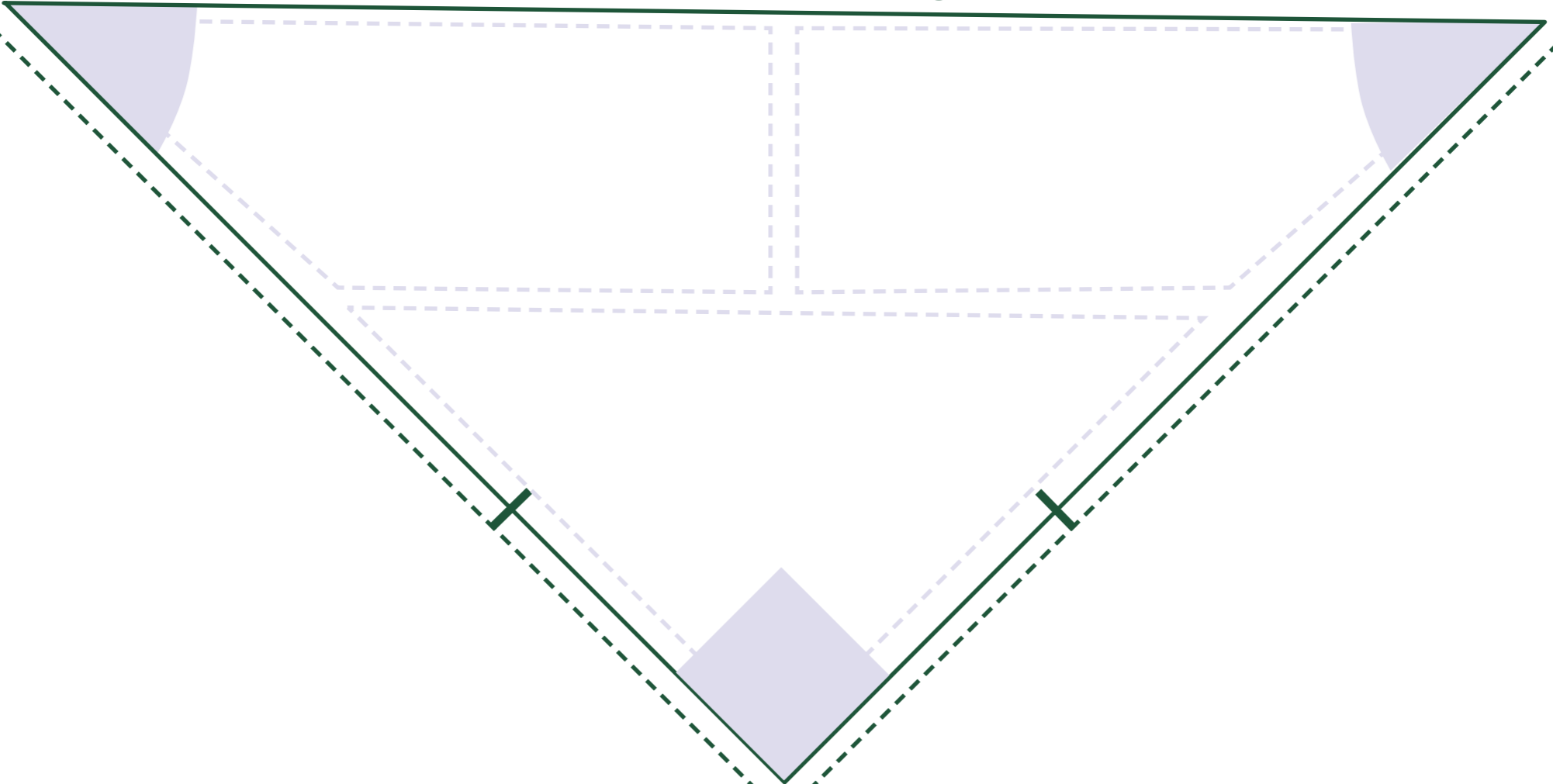


What will your community and public service authority present to attendees?  
Which activities, actions, decisions, and pieces of evidence are key to share?  
Will your presentations be formal or conversational?  
Who from each of your teams is best placed to deliver certain aspects?

**3. Discussion and Feedback**



**2. What will we share together**



**Community**  
**1. What we will share**

**Public Service Authority**  
**1. What we will share**